



Ministry of Higher Education, Labour  
and Skills Development  
Malé, Republic of Maldives

ދިވެހިރާއްޖޭގެ ޖުމްހޫރިއްޔާ ގުޅިގެން  
ސަރުކާރުގެ ޖުމްހޫރިއްޔާ ގުޅިގެން  
ސަރުކާރުގެ ޖުމްހޫރިއްޔާ ގުޅިގެން

### APPLICATION FOR REGISTRATION OF TRADE UNION/EMPLOYERS' UNION

Application for (mark where applicable):

- Trade Union     Employers Union

To: The Registrar of Unions,

- We, \_\_\_\_\_, with the below mentioned detailed as in Section A, apply for the registration of union as at \_\_\_\_\_.
- The union was formed on \_\_\_\_\_ and had \_\_\_\_\_ members at the time of formation.
- This union is formed by [employers/workers] engaged in \_\_\_\_\_.
- The physical address of the registered office of the trade union is at \_\_\_\_\_.
- Name and details of applicants:

Name	ID/WP No	Address	Occupation / Job title and workplace*	Email
1.				
2.				
3.				
4.				
5.				
6.				
7.				

\* Applicants for Employer’s union should indicate their representing workplace along with their job title

**Section A: Details of the Union**

Name of Union			
Union name in Dhivehi			
Meaning / origin of name			
Abbreviation (if any)			
Focal Point (Name and contact details)			
Postal Address (if different from registered address)			
City/Island		Postcode	
Phone No.1		Phone No. 2	
Email address			

**Section B: Officers of the Union\***

Name	ID/WP No	Address	Occupation / Job title and workplace*	Title of the officer
1.				
2.				
3.				
4.				
5.				
6.				
7.				

\* Officers selected / elected for an interim period should be indicated as such. Upon the formal election of titular members, the Registrar should be notified formally with the details as above.

\*\* Officers of Employer's union should indicate their representing workplace along with their job title

**Section C: Documents**

1. Accompanying this application are:
  - 1.1. Union Constitution (*reference Section 23(c-1)*)
  - 1.2. Document / rent agreement authorizing address for the union office (*reference Section 23(c-2)*)
  - 1.3. Registration Fee (*reference Section 23 (c-6)*)
  - 1.4. Identity documents of the individuals listed in this application (Identity card copies or work permit card copies)
  - 1.5. In the case of employer unions, registration copies of entities joining together to form the proposed union.
  - 1.6. Resolution of general meeting authorizing signatories for this application.
  - 1.7. Separate list of the existing members (at the time of registration), identifying those under the age of 18, with the following details, and individual membership of the union as attached.
    - a) Name
    - b) ID card / WP Card number
    - c) Age
    - d) Address
    - e) Occupation / job title
    - f) Parent consent letter (if applicable)

**Declaration**

We certify that we are authorized to make this application upon resolution of general meeting of the existing members of the union, to make this application on its behalf, dated *(date)*.

<b>[Name in block letters]</b>	<b>[Sign]</b>
1.	
2.	
3.	
4.	
5.	
6.	
7.	

**NOTE:**

*The documents attached to this form should be notarized by a firm/lawyer registered at the Bar Council of the Maldives.*

*The application form and accompanying documents should be mailed to [unionregistrar@mohe.gov.mv](mailto:unionregistrar@mohe.gov.mv)*